

**Wabeno Area Players
Minutes
Board of Directors Meeting
Tuesday, December 13, 2016**

The meeting was called to order at 5:07 P.M. by President Josh Jameson. Daniel Boatright was absent. All other Board members were present.

Bob made a motion to approve the minutes as corrected from the November 8, 2016 meeting. Linda seconded. Motion carried. (The last paragraph of the minutes from the November 8, 2016 meeting will be corrected to read “Internal Revenue Service” instead of “Department of Revenue.”)

Linda Harter presented the treasurer’s report. Currently we have \$5400.21 in WAP’s checking account. Linda also noted that we have received \$2325 in donations since November 1. Kim made a motion to approve the treasurer’s report. Bob seconded. Motion carried.

Bob Brown gave an update on 501c3 and other document submission. The 501c3 application was submitted and approved; we have been granted our 501c3 status. Bob has also submitted the Charitable Organization Application with the Wisconsin Department of Revenue and he has filed the application for Wisconsin Sales and Use Tax Certificate of Exempt Status with the Wisconsin Department of Revenue.

Linda Harter gave an update on our Supporters. Our list of Supporters is varied and growing!

Update on Membership—Carol will prepare a report for the next Board Meeting.

Under the Mistletoe—Josh reported that the production is coming together nicely and that ticket sales are going well. Josh will be printing the programs for the show. Costs for the show should come in under budget. Kim gave an update on the raffle, which will include artwork by Connie Friesen, pottery by Dale Keller and WAP tickets for the next production. Some discussion was also held about securing a raffle license for any future raffles.

Halleluiah Girls—Josh reported that the show has been cast and a rehearsal schedule set. Ian McKenna will be doing the Tech for the show.

Madonna Hall Lighting—After the holidays, the wall sconce lighting will be inspected and put back into working order if possible.

Erna Rousseau Scholarship Update—Josh conferred with Laura Bobbe in regard to the present status of the fund. There is currently \$3449 in the fund. Given what is scheduled to be paid out over the next year, the fund is in relatively good shape. WAP does not have anything specifically on the 2017 calendar to raise additional funds for the scholarship. We may consider adding something at a later date

Updates on the 2017 Season—

Productions--We have four main shows scheduled for 2017. Josh shared that he is very pleased with the selection of shows for the season. There will also be an additional show performed during Art in the Square in Crandon the 3rd weekend in September which will be in conjunction with the pie contest and judging.

Camps—Josh has been in contact with the Wabeno Area School District Administrator, Jennifer Vogler, in regard to a summer camp. Jennifer is very willing to work with WAP to create a successful camp experience. The camp will be held June 19-23, 2017. Carol will be the Chairwoman for the camp and Josh will be working closely with her on this project.

Workshops—Daniel Boatright has expressed interest in holding both writing and acting workshops during 2017.

Venues—Josh asked all board members to take note of any possible future venues and to share ideas with the full board.

Forest County Potawatomi Request of Need---Instead of responding to our request for support with a sum of money, FCP has requested that we give them a list of our needs. Bob Brown made a motion to submit a grant proposal to FCP for a sound system. Carol Bartlein seconded. Motion carried.

Additional Funding Opportunities—Now that we have 501c3 status, Josh would like to start pursuing grants. Josh has a book of all of the Foundations in Wisconsin that offer grants which will be helpful in this process. Discussion was also held about the importance of determining our financial needs prior to seeking additional funds.

Old Business

Cemetery Club—Successful production. Volunteers did a great job and waiting on the tables received positive reviews.

Evaluations—We are still finding these helpful and will continue to utilize them. One new thing we will try for the next production will be having some smaller (4-person) tables available.

Website and Facebook—Discussion was held about continuing to use Facebook as an advertising medium, purchasing a “Boost” on Facebook just once per production and to do the “Boost” in conjunction with when the newspaper ads come out (about 1 ½ weeks prior to the show opening). Discussion was also held about using the website for information. The website should be a place from which the public can download any forms or paperwork and where cast members can get schedules and information.

Arts People Ticketing System---While going to the use of this system may streamline some things, the consensus was that we and our patrons may not be quite ready to move to this system. We will continue to revisit this idea.

Other Business—Josh has received a list of some of the musical numbers that Daniel Boatright plans to use in the May production. The Board encouraged Josh to have WAP purchase the needed instrumental arrangements.

Josh has also received a copy of the script for Gail’s most recent play. Josh will review the play and will then be in communication with Gail.

A discussion was held about cushions for the chairs at Madonna Hall. Josh made a motion to purchase approximately 70 cushions for a cost not exceeding \$300. Kim seconded. Motion carried.

Kathy made a motion to adjourn at 7:10 P.M. Linda seconded. Meeting adjourned.