

**Wabeno Area Players
Minutes
Board of Directors Meeting
Tuesday, May 9, 2017**

The meeting was called to order at 4:05 P.M. by President Josh Jameson. All board members were present. Others present: Linda Boatright, Ian McKenna, Dave Zuleger, Linda Zuleger, Lonnie Bodoh.

Daniel made a motion to approve the minutes from the March 14, 2017 meeting. Linda seconded. Motion carried.

Linda Harter presented the treasurer's report. Currently we have \$3040.62 in WAP's checking account. So far, we have roughly spent \$4300 on *The Letter*. Report from *Hallelujah Girls*--Net income was just over \$2400. Bar income was \$517. Bob made a motion to approve the treasurer's report. Kathy seconded. Motion carried.

Updates on *The Letter*

Josh discussed the budget for *The Letter*. We are already running over budget for the show. We had hoped to get suits donated for the band. Unfortunately, that option is no longer available. Josh presented getting the suits through Flowers From the Heart for a cost of \$30 per suit. Carol made a motion to use \$250 from WAP to pay for the suits and to seek donations for the balance of the rental cost. Bob seconded. Motion carried.

Josh discussed giving Michelle Boor a payment at the end of the show for \$400 because she has contributed so much to the show. Josh was also looking for suggestions for other things to do as a thank you to the other band members. Baked goods, tickets to the next show, and gifts from Josh's Mom's shop were all discussed as possibilities.

Josh updated the Board on the band and where all the members have come from. The band will be complete this week when Sara Jennings returns home from college.

Josh reported that Wendy Richards will not be able to assist with costumes. We still need to costume the cast with speaking roles. Discussion was held about where we could get the various costumes from. We will put an ad in the paper this week to try to get some uniforms to borrow for our use. Outfits for the nurses were also researched and discussed.

Josh discussed stagehands still needed. We still need one person to run one of the spotlights.

Linda Z is in charge of the volunteer workers for the shows and has been enlisting people for various tasks. These workers will be needed for things like bartending, parking, and admissions. Discussions were held regarding other organizations that can be contacted to get additional volunteers. Josh will also put an ad in the paper to solicit more volunteers.

Daniel made a motion to give free admission to the show to any active duty service person who is in uniform. Linda seconded. Motion carried.

Josh will get a list out early next week indicating what work is left to be done to prepare the venue for the show.

Summer Theater Camp

Carol gave an update on the summer theatre camp. Any WAP members who are planning on helping out with the camp are encouraged to watch the movie *Matilda*. The camp workshops will be based on this movie. Linda H raised the question of copyright/royalties. Josh said he would check, but since this is an educational opportunity, we should be all right.

Future Workshops

Josh discussed continuing to offer some workshops. Anyone who is interested in presenting a workshop will need to submit a one page proposal to the board for approval. Josh also suggested that we talk to Tim and Connie about the possibility of holding the workshops at the Big Easel.

Insurance Quotes

Josh reported on these quotes. Liquor Liability is \$800, General Liability is \$475, and Property Inventory is \$295. Bob made a motion to approve this insurance and an expenditure not to exceed 105% of the quotes. Kathy seconded. Motion carried

Old Business

Rummage Sale

Josh got approval to hold the sale in Madonna Hall. Anything not sold will first be offered to the Homeless Shelter, then to the Christian Thrift Store and finally to the Humane Society.

Linda Boatright will be chairing this event. Daniel made a motion to have the sale

August 18-28. Carol seconded. Motion carried. Items will be accepted for the sale from August 18-21. That should give enough time to organize items to have the sale the next weekend.

Grants

Josh gave an update on grants through FCP, Wisconsin Public Service, CoVantage, Remington Foundation, Associated Bank, Forest County Tourism, Huntington Bank, and IVT Sponsorship. Carol brought up another grant through Torke that may be available for future summer camps. Bob talked about the Sokaogon-Chippewa as another source for grants.

Business Solicitation and Individual Solicitation

Josh talked about the importance of continuing to solicit for donations and sponsorships.

Website and Facebook

Josh will just do one boost on Facebook the week before the show.

Josh is still learning how to manage our website. He is planning on meeting with Michelle Gobert soon for a refresher course. Ian also offered to assist.

Check Signature Requirements

Bob reviewed our current practices for utilizing and signing checks. He also gave some reminders to ensure our practices are safe and secure. Daniel advocated for a minimum level of expenditures that can be made without specific board approval. Josh noted that this item could be included on the agenda for the Annual Meeting. Josh also talked about establishing a "sunshine fund." This, too, can be discussed at the Annual Meeting.

Erna Rousseau Scholarship

One of the family members stopped by to thank Josh for WAP's support. The family will be making another donation soon. The scholarship committee met and determined the recipients for this year's scholarships.

Annual Meeting

The date is tentatively set for July 9, 2017. Josh will get out an email to determine if this is the best date.

Other Business

Josh asked for a volunteer to help take the garbage to the dump tomorrow. Other volunteers are needed at 4pm tomorrow to move some things into the storage building before the weekend.

Josh also needs a bigger vehicle to move the sound equipment and tv's back from Green Bay and Menasha on Friday.

Josh gave a special thanks to Dave Z for all he has done for this show.

Josh also gave a special thanks to Mary Ellen for all she has done for this show.

Meeting adjourned at 5:52 P.M.